

# Frequently Asked Questions

## **When can I make a site visit to the Trolley Barn?**

Tours, site visits and walk throughs are by appointment. You may schedule an appointment by emailing [lisa@thetrolleybarn.com](mailto:lisa@thetrolleybarn.com) or calling 404-521-2308.

## **Does the Trolley Barn have space for both the wedding ceremony and the wedding reception?**

Yes. The main hall is 2700 square feet; the patio is 2500 square feet; and the mezzanine is 700 square feet. Wedding ceremonies can be held inside or outside; wedding receptions are usually held inside.

## **Does the Trolley Barn have a dressing room?**

Yes. We have two getting ready suites. One on the lower level and one in the mezzanine loft.

## **What are The Trolley Barn's rental fees and what is included in the rental fee?**

The Trolley Barn rents for a block of time depending on the day, time and month of your event. The block of time rented includes the setup, the event and the take down/clean up. For specific information, please review fee schedule.

Included with the rental is the use of the main hall, kitchen, mezzanine, and patio areas as well as all of our tables and chairs.

An event attendant is on site during the event.

If the wedding ceremony is at the Trolley Barn, a one-hour rehearsal is included at no additional charge.

## **How can I check on availability?**

You can check on availability by clicking the "Check Availability" tab.

## **How can I secure a date for rental of the Trolley Barn?**

To secure a date at the Trolley Barn, we require the completion of a Rental and Deposit Agreement and a deposit of one-half of the base rental fee. The deposit is non-refundable.

## **What forms of payment does the Trolley Barn accept?**

The Trolley Barn accepts personal and business checks, cash and credit cards (3% processing fee applies)

## **What are the time restrictions at The Trolley Barn?**

The Barn must be closed by 1 a.m. for Friday and Saturday events and by 12:00 a.m. for events Sunday through Thursday.

## **How many people can the Trolley Barn accommodate?**

The Trolley Barn can accommodate up to 225 for a seated reception; up to 400 for a standing cocktail style reception.

## **Does the Trolley Barn require use of preferred vendors?**

Yes, we have a preferred caterer list for you to select from. You may go off-list, a \$1,000 fee is charged.

The insured caterer, or insured bartending service must possess an insurance policy including BOTH **Liquor Liability AND General Liability** with not less than \$1,000,000.00 occurrence limits and \$2,000,000.00 aggregate limits. It must also include the naming of "Trolley Barn" as additional insured. A copy of the insurance certificate must be submitted to the *Trolley Barn* at least 30 days prior to the event date. We have this information on file currently, if you have selected one of our preferred caterers.

### **What is the alcohol policy at the Trolley Barn?**

The Trolley Barn does not have a liquor license. You may bring your alcoholic beverages to the Barn.

The insured caterer, or insured bartending service must possess an insurance policy including BOTH **Liquor Liability AND General Liability** with not less than \$1,000,000.00 occurrence limits and \$2,000,000.00 aggregate limits. It must also include the naming of "Trolley Barn" as additional insured. A copy of the insurance certificate must be submitted to the *Trolley Barn* at least 30 days prior to the event date. We have this information on file currently, if you have selected one of our preferred caterers.

If you anticipate a cash bar, you must satisfy all local, state and federal licensing and taxing issues.

### **Where can guests park at the Trolley Barn and what are the parking fees?**

The Trolley Barn has 10 on-site spaces on the side of the building and two handicap spaces at the main entrance. additional 52 off-street spaces are available at two lots, one directly across the street from the Barn and one a half a block from the Barn. Parking is also available on both sides of Edgewood Avenue.

There is no charge for parking.

### **Does the Trolley Barn have a sound policy?**

Yes. The maximum decibel allowance, measured from the mezzanine, is an average of 90 decibels as measured by our event attendant.

The Barn strictly enforces the sound policy because of its location in the middle of a residential neighborhood.

### **How loud is 90 decibels?**

90 decibels allows for a good dance level and comfortable socializing for guests.

### **Is The Trolley Barn heated and air conditioned?**

Yes, The Barn is fully climate controlled.

### **Can the patio be tented?**

Yes. The maximum allowable tent size is 30 feet by 50 feet. Tents are weighted by water-no stakes are permitted in the lawn.

### **Does the Trolley Barn provide security during events?**

Yes. The Trolley Barn requires a security officer at all events. The Trolley Barn provides the security officer and the cost is passed on to the Lessee.

### **Does the Trolley Barn have non-profit rates?**

Yes. Non-profit rates are available to 501(c)(3) organizations. You can see that info on the Non-Profits page on our website

### **How do I get to The Trolley Barn?**

The Trolley Barn is two miles east of downtown Atlanta. The address is 963 Edgewood Ave., Atlanta, GA 30307. We are 1-1/2 blocks from the Inman Park Marta station.